Online Auction/ILMS Integration

ADG and ILMS are pleased to announce that the Online Auction/ILMS integration changes have now been released. Both ADG's Online Auction team and the ILMS team have released their new components to support this intergretion.

What does this mean for me as an Online Auction Post Admin?

After a DS-132 form has been created in ILMS, you now have the option to send the form to Online Auction. You will conduct your Auction, complete the ILMS information and then Submit this information ready for ILMS to collect and return the information to ILMS Asset Management module.

Note: Please see the ILMS instructions for more details on the changes within ILMS, if you cannot access from ServiceNow, see ADG Help for the Quick Tour.

The assets from ILMS will be grouped by DS-132 Form and are displayed in a new List of DS-132s on the Auction Management menu in Online Auction.

Online Auction

Managing DS-132s

Under the Auction Management menu in Online Auction there's now a List of DS-132s. This displays all of the DS-132s that have been sent from ILMS to Online Auction for that post. Clicking on **Assets** button will display a list of all assets that were included in that DS-132.

List of DS-132s

Information for a DS-132 Asset

Click in **View** to see the asset information provided from ILMS, as well as the information that will be sent back to ILMS for that asset.

Online Auction

Creating Lots

These assets can then be added to new lots as you **Create Lots** for a new auction.

Adding DS-132 Items to Lots

When you create a new lot or update an existing lot, you can now select DS-132 assets to be included in the lot. The list is populated from the available DS-132s that have been sent from ILMS, and any assets not already included in a lot will be available.

CREATE LOT

Enter lot information in the form below.

❷ Name *

❷ Description

❷ Select ILMS DS-132 Assets included in Lot

☐	DS132 Number	Tag Number	Description	Asset Type	Condition Code	Agency Code	
☑	FFT210012	1003244	Mattress Queen	P (G)	01	ICASS	View
☐	FFT210012	1003245	Mattres Twin	P (G)	01	ICASS	View
☑	FFT210012	1003246	Mattress Twin	P (G)	01	ICASS	View
☐	FFT210012	1003247	Mattress Twin	P (G)	01	ICASS	View

Auctions

Once you have prepared your Auction, you need to manually start the Auction as before. The Auction will automatically close once the finish date and time have passed, or you can also use the Close Auction button so force the Auction to Close.

‹ Back   EDIT AUCTION

Enter auction information in the form below.   Close Auction   Reports ▾

❷ Status *

Active

Online Auction

Entering the DS-132 Results After Auction

Once the auction has closed, if there were any DS-132 assets attached to lots in the auction, there will now be a status of **Closed - ILMS Entry Ready** for the auction in the **List Auction** menu. There will be a green **Enter** button that opens the auction results page for all of the assets in that auction.
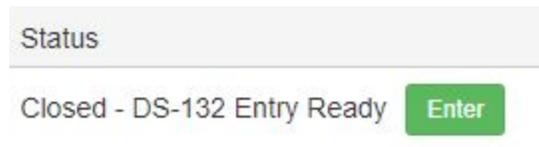
Completed Auction ready for ILMS Results Entry

AUCTIONS

			Code ▼	Start Date	End Date	Number Of Lots	Status	
⊘ Edit	Lots	Reports ▾	FFT0003	12/15/2020 20:42	12/15/2020 20:44	1	Closed - DS-132 Entry Ready	Enter
⊘ Edit	Lots	Reports ▾	FFT0002	12/11/2020 10:37	12/15/2020 17:45	1	Closed	
⊘ Edit	Lots	Reports ▾	FFT0001	12/10/2020 16:22	12/10/2020 16:23	2	Closed - DS-132 Results Completed	

| ⊮ ◂ 1 ▸ ▸| | 20 ▾ | items per page | | 1 - 3 of 3 items |

Click on the **Enter** button to go to the **ILMS DS-132 RESULTS** page.

The Assets within the Lots will be grouped under a lot header. Each asset will have a split final price (per asset) that is an equal portion of the lot's final price. Each asset will be marked as **Sold** if the lot sold, however, it can also be changed to **Not Sold** if anything changes with the sale.

DS-132 Asset Result

Asset Status

◉ Asset Sold
◯ Asset Not Sold

Online Auction

For sold items, the Asset Transaction Date and Asset Final Price (USD) are required. The conversion rate boxes are optional, but can be used to convert from local currency to USD as all final values going back to ILMS must be in USD.

Once you complete all the required fields you need to Click the green **Submit** button at the top or the bottom right side of the page.

Online Auction

Once you Submit the form and all results are entered, the auction status will be updated to "Closed - ILMS Entry Completed".

Completed Auction with ILMS Results Completed

At this time, the results can be pulled into ILMS from the ILMS interface.

If you need to make any last minute adjustments you can go to the **Edit Auction** page and **Update DS-132 Results**. However, this will only take effect before your run your results in ILMS.

Note: any changes made in Online Auction after the ILMS process has run will not be reflected in ILMS.

For more information about the ILMS instructions see the ILMS knowledge base

If you have more questions or concerns you can contact:

ADG at adgsupport@fan.gov for Online Auction

ILMS at http://ilmshelp.state.sbu
https://afsitsm.servicenowservices.com/ilms/home | 1-888-313-ILMS (1-888-313-4567)