



## Workflows Sample Form:

This is a sample form to demonstrate how you can use Forms with Workflows.

You can build your own Form or can get a PDF copy of any form and use it with the system.

You can Pre-Fill the form with Data from the System, or you can leave it to the Employee to fill online. You can also have Signature representation. We will demonstrate how you can route the Form from the Employee to the HRO to the FMO.

<b>Employee Last Name:</b>		<b>Employee First Name:</b>	
<b>Employee Full Name:</b>		<b>Email Address:</b>	
<b>Spouse Last Name:</b>		<b>Spouse First Name:</b>	
<b>Spouse Full Name:</b>		<b>Email Address:</b>	<b>Have Kids?</b>
<b>Arrival Date:</b>		<b>Passport Number:</b>	
<b>Dependent 1 Name:</b>		<b>Date of Birth:</b>	<b>Relation:</b>
<b>Dependent 2 Name:</b>		<b>Date of Birth:</b>	<b>Relation:</b>
<b>Dependent 3 Name:</b>		<b>Date of Birth:</b>	<b>Relation:</b>
<b>Dependent 4 Name:</b>		<b>Date of Birth:</b>	<b>Relation:</b>
<b>Bank Name:</b>		<b>Bank Account:</b>	
<b>Vehicle at Post:</b>		<b>VIN:</b>	
<b>Employee's Signature:</b>		<b>Date:</b>	
<b>HRO's Name:</b>		<b>HRO's Signature:</b>	<b>Date:</b>
<b>FMO's Name:</b>		<b>FMO's Signature:</b>	<b>Date:</b>