



# Who's Where

The ADG recognized the need for a tool to help Posts account for all employees. This application is quick and easy to use and works best in Google Chrome.

<https://apps.gov.powerapps.us/play/9bae04b1-a3ea-4de2-985d-f8c92fcdccc6?tenantId=66cf5074-5afe-48d1-a691-a12b2121f44b>

GO BrowserThe Who's Where tool can be found on the Go Browser under the ADG applications. See <http://myapps.microsoft.com/>

**Attendance:** The first time you use the application you will need to complete your details; choose your Employee type, Post and Section from the drop downs. The next time you open the application the information will be saved and pre-populated for you.

You can submit a status for someone else by selecting the button in the top right corner. If you are reporting for an OpenNet user you can find them in the validated list.

If you want to report status for a non OpenNet user you can just type in the name of the person.

## Authentication:

When you click on the URL you may need to login to the State department system with your PIV or MFA and authenticate.

Sign in to start using Power Apps

Sign in



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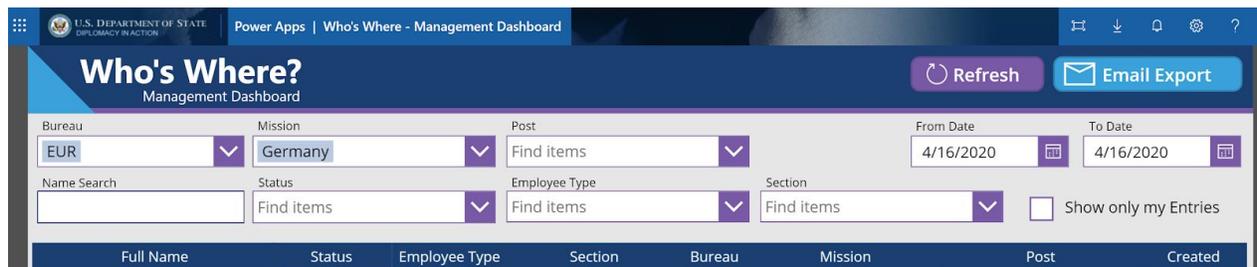
## Management Dashboard:

The Who's Where tool also offers a dashboard for Management that provides summary reports at the Post, Mission and Bureau levels.

The Management Dashboard is accessible to everyone but is restricted by default to only show each user's own submissions. Built-in permissions will allow for Regional, Mission and Post level access to submissions.

Once permissions are granted, choose your Bureau, Mission and Post from the drop downs to see the status of all employees.

The Management Dashboard can be found here and works best in Google Chrome. <https://apps.gov.powerapps.us/play/011cb476-57ae-40b7-9fdc-fe07fcbee1ba?tenantId=66cf5074-5afe-48d1-a691-a12b2121f44b>



## Permissions:

To gain access to the Management Dashboard and to be able to see the status of all relevant personnel, please email the names of the management representatives who should have access to [ADGSupport@fan.gov](mailto:ADGSupport@fan.gov).

## Support:

If you have any issues or questions about the tool, email [ADGSupport@fan.gov](mailto:ADGSupport@fan.gov).